<http://www.USScouts.Org> • <http://www.MeritBadge.Org>

Please submit errors, omissions, comments or suggestions about this **workbook** to: Workbooks@USScouts.Org

Comments or suggestions for changes to the **requirements** for the **merit badge** should be sent to: Merit.Badge@Scouting.Org

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1. In your own words, define entrepreneurship.

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Explain to your merit badge counselor the role of the entrepreneur in the economy of the United States.

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2. Identify and interview an individual who has started his or her own business.

Find out how the entrepreneur got the idea for the business and how the entrepreneur recognized it as a market opportunity.

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Find out how the entrepreneur raised the capital (money) to start the business.

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How well is the business doing? Report what you learn.

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3. Do the following:

 a. Write down as many ideas as you can think of for a business. Get ideas from your family and friends.

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From your list, select three ideas that you believe are the best opportunities for you.

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 b. Explain to your counselor why you chose these three ideas rather than the others on your list.

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 c. For each of the three ideas that you chose, prepare a list of questions that you would ask potential customers.

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 d. For each of your three ideas, informally interview potential customers, using the lists of questions from requirement 3c. Report what you learn.

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 e. Using the information you have gathered, choose the one idea that you feel is your best business opportunity.

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4. Conduct a feasibility study of your business idea by doing all of the following (briefly writing or explaining each item to your counselor):

 a. *Product or Service*

1. Identify your business goals.

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2. Tell how you will make the product or perform the service.

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Determine whether it is technically feasible (practical or doable).

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3. Determine how you can make enough of the goods or provide enough of the service to meet your business goals. Explain how you will accomplish this.

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4. Identify and describe the potential liability risks of your good or service.

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5. Determine what type of license you might need in order to sell or make your good or service.

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 b. *Market*

1. Determine who your customers are. Identify the type of person who would buy your good or service.

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2. Describe the unique benefits of your good or service.

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3. Tell how you will promote and sell your good or service to potential customers.

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 c. *Finances*

1. If you are selling a good, determine how much it will cost to make one prototype.

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2. Calculate the selling price of your good or service.

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Explain how you determined the price.

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3. Tell how you will sell your good or service and make a profit.

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4. Determine how much money you will need to start your business.

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Explain how you will get the money.

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 d. *Personnel*

1. Determine what parts of the business you will handle yourself.

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Describe your qualifications for the work.

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Determine how your business responsibilities will fit into your schedule.

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2. Determine whether you will need additional help to operate your business.

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If you will need help, describe the qualifications your helpers should have and what duties they will perform.

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5. Do TWO of the following.

⬜ a. Sketch a prototype of your good or write a description of your service.

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⬜ b. Create the prototype. List all of the materials you used to make your prototype.

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Calculate the cost of all the materials and labor to compute the total cost of making your prototype.

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⬜ c. Design a promotional poster or flier for your good or service.

⬜ d. Project (estimate) your sales through the first three months of operation.

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Calculate the profit you expect to make.

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6. When you believe that your business idea is feasible, start your business.

⬜ Show evidence that you started your business (sales receipts, for example, or photos of the product).

Discuss with your counselor any ethical questions you have faced or think you may face in your business venture.

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**Requirement resources can be found here:**

[http://www.meritbadge.org/wiki/index.php/Entrepreneurship#Requirement resources](http://www.meritbadge.org/wiki/index.php/Entrepreneurship#Requirement_resources)

**Important excerpts from the** [***Guide To Advancement - 2013***](http://www.scouting.org/filestore/pdf/33088.pdf)**, No. 33088 (SKU-618673)**

**[1.0.0.0] — Introduction**

The current edition of the *Guide to Advancement* is the official source for administering advancement in all Boy Scouts of America programs: Cub Scouting, Boy Scouting, Varsity Scouting, Venturing, and Sea Scouts. It replaces any previous BSA advancement manuals, including *Advancement Committee Policies and Procedures*, *Advancement and Recognition Policies and Procedures*, and previous editions of the *Guide to Advancement*.

**[Page 2, and 5.0.1.4] — Policy on Unauthorized Changes to Advancement Program**

***No council, committee, district, unit, or individual has the authority to add to, or subtract from, advancement requirements.*** There are limited exceptions relating only to youth members with special needs. For details see section 10, “Advancement for Members With Special Needs”.

**[Page 2] — The** [**“Guide to Safe Scouting”**](http://www.scouting.org/scoutsource/HealthandSafety/GSS/toc.aspx) **Applies**

Policies and procedures outlined in the ***Guide to Safe Scouting****,* No. 34416, apply to all BSA activities, including those related to advancement and Eagle Scout service projects.

**[7.0.3.1] — The Buddy System and Certifying Completion**

A youth member must not meet one-on-one with an adult. Sessions with counselors must take place where others can view the interaction, or the Scout must have a buddy: a friend, parent, guardian, brother, sister, or other relative—or better yet, another Scout working on the same badge—along with him attending the session.

When the Scout meets with the counselor, he should bring any required projects. If these cannot be transported, he should present evidence, such as photographs or adult verification. His unit leader, for example, might state that a satisfactory bridge or tower has been built for the Pioneering merit badge, or that meals were prepared for Cooking. If there are questions that requirements were met, a counselor may confirm with adults involved. Once satisfied, the counselor signs the blue card using the date upon which the Scout completed the requirements, or in the case of partials, initials the individual requirements passed.

Note that from time to time, it may be appropriate for a requirement that has been met for one badge to also count for another. See “Fulfilling More Than One Requirement With a Single Activity,” 4.2.3.6.

**[7.0.3.2] — Group Instruction**

It is acceptable—and sometimes desirable—for merit badges to be taught in group settings. This often occurs at camp and merit badge midways or similar events. Interactive group discussions can support learning. The method can also be attractive to “guest experts” assisting registered and approved counselors. Slide shows, skits, demonstrations, panels, and various other techniques can also be employed, but as any teacher can attest, not everyone will learn all the material.

There must be attention to each individual’s projects and his fulfillment of *all* requirements. We must know that every Scout —actually and *personally*— completed them. If, for example, a requirement uses words like “show,” “demonstrate,” or “discuss,” then every Scout must do that. It is unacceptable to award badges on the basis of sitting in classrooms *watching* demonstrations, or remaining silent during discussions.

It is sometimes reported that Scouts who have received merit badges through group instructional settings have not fulfilled all the requirements. To offer a quality merit badge program, council and district advancement committees should ensure the following are in place for all group instructional events.

* Merit badge counselors are known to be registered and approved.
* Any guest experts or guest speakers, or others assisting who are not registered and approved as merit badge counselors, do not accept the responsibilities of, or behave as, merit badge counselors, either at a group instructional event or at any other time. Their service is temporary, not ongoing.
* Counselors agree not to assume prerequisites have been completed without some level of evidence that the work has been done. Pictures and letters from other merit badge counselors or unit leaders are the best form of prerequisite documentation when the actual work done cannot be brought to the camp or site of the merit badge event.
* There is a mechanism for unit leaders or others to report concerns to a council advancement committee on summer camp merit badge programs, group instructional events, and any other merit badge counseling issues—especially in instances where it is believed BSA procedures are not followed. See “Reporting Merit Badge Counseling Concerns,” 11.1.0.0.
* There must be attention to each individual’s projects and his fulfillment of all requirements. We must know that every Scout—actually and personally—completed them.

**[7.0.3.3] — Partial Completions**

A Scout need not pass all the requirements of one merit badge with the same counselor. It may be that due to timing or location issues, etc., he must meet with a different counselor to finish the badge. The Application for Merit Badge has a place to record what has been finished—a “partial.” In the center section on the reverse of the blue card, the counselor initials for each requirement passed. In the case of a partial completion, the counselor does not retain his or her portion of the card. A subsequent counselor may choose not to accept partial work, but this should be rare. A Scout, if he believes he is being treated unfairly, may work with his unit leader to find another counselor. An example for the use of a signed partial would be to take it to camp as proof of prerequisites. Partials have no expiration except the Scout’s 18th birthday. Units, districts, or councils shall not establish other expiration dates for partial merit badges.

**[7.0.4.8] — Unofficial Worksheets and Learning Aids**

Worksheets and other materials that may be of assistance in earning merit badges are available from a variety of places including unofficial sources on the Internet and even troop libraries. Use of these aids is permissible as long as the materials can be correlated with the current requirements that Scouts must fulfill. Completing “worksheets” may suffice where a requirement calls for something in writing, but this would not work for a requirement where the Scout must discuss, tell, show, or demonstrate, etc. Note that Scouts shall not be required to use these learning aids in order to complete a merit badge.