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Please submit errors, omissions, comments or suggestions about this **workbook** to: [Workbooks@USScouts.Org](mailto:Workbooks@usscouts.org?subject=Merit%20Badge%20Workbooks)

Comments or suggestions for changes to the **requirements** for the **merit badge** should be sent to: [Merit.Badge@Scouting.Org](mailto:merit.badge@scouting.org)

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⬜ 1. Give a three- to five-minute introduction of yourself to an audience such as your troop, class at school, or some other group.

⬜ 2. Prepare a three- to five-minute talk on a topic of your choice that incorporates body language and visual aids.

⬜ 3. Give an impromptu talk of at least two minutes, either as part of a group discussion or before your counselor. Use a subject selected by your counselor that is interesting to you but that is not known to you in advance and for which you do not have time to prepare

4. Select a topic of interest to your audience.

Collect and organize information about this topic and prepare an outline.

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⬜ Write an eight- to 10-minute speech, practice it, then deliver it in the conversational way.

⬜ 5. Show you know parliamentary procedure by leading a discussion or meeting according to accepted rules of order; or by answering questions on the rules of order.

**When working on merit badges, Scouts and Scouters should be aware of some vital information in the current edition of the *Guide to Advancement* (BSA publication 33088).Important excerpts from that publication can be downloaded from** [**http://usscouts.org/advance/docs/GTA-Excerpts-meritbadges.pdf**](http://usscouts.org/advance/docs/GTA-Excerpts-meritbadges.pdf)**.**

**You can download a complete copy of the *Guide to Advancement* from** [**http://www.scouting.org/filestore/pdf/33088.pdf**](http://www.scouting.org/filestore/pdf/33088.pdf)**.**